

Bartender – Hotel Bar at Doral



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Phone :

Web :

Job Summary

Vacancy :

Deadline : Jan 24, 2025

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Employment Status : Full Time

Experience : Any

Salary :

Gender : Any

Career Level : Any

Qualification :

Full job description

Reports to: Food & Beverage Supervisor and/or General Manager **Job Description:** As a bartender you are responsible for preparing and serving drinks and special cocktails to our servers and guests in a friendly, enthusiastic, speedy, and professional manner and ensure that the proper materials and supplies are on hand. Your responsibilities include but are not limited to maintaining the cleanliness of the bar area through disposing of all waste, clearing, and cleaning all glassware, and wiping down bar and preparation areas. You will also provide opening and closing duties. You will ensure that minors and intoxicated persons are not served alcoholic beverages. A true customer service-oriented approach and excellent communication skills are essential for this role. **Objectives:** This position plays a major role in a guest's dinner and/or bar experience. Consistency is a key element in a positive experience, which is achieved by always following recipes. A bartender must be friendly, outgoing and possess good communication skills. A bartender should be organized and able to think and act quickly and effectively while retaining self-composure. **Essential functions of the Bartender/ Server:**

- Must be able to pass Responsible Service of Alcohol Test with a score of 90% or better.
- Must be certified in food handling.
- Welcome each guests personally within 30 seconds.
- Communicate with guests using clear and enthusiastic words, tone, and body language at all times. Make guests feel appreciated through bartender's actions.
- Work as a team with all TM Hospitality Inc Services personnel to maintain an effective atmosphere and an efficient food and beverage service.
- Work with others to keep all areas always cleaned and stocked to TM Hospitality Inc Services standards.
- Mix, garnish and serve alcoholic and nonalcoholic drinks for patrons of bar and dining room following standard recipes.
- Ring drink orders into computer immediately, collect money from guests for drinks served and make change using the POS system.
- Arrange bottles and glasses to maintain an attractive display in agreement with TM Hospitality Inc Services standards.
- Wash and sterilize glasses.
- Be attentive! Help before the guest must ask for it.
- Count drinks guests are served.
- Place current bar tabs in front of guests always.
- Monitor and ensure that no guest receives more than the allowed number of specific drinks.
- Anticipate your guest's needs. Follow the half-full rule when offering another drink. Be alert of guest signals (raising a hand, making eye contact, etc.), and acknowledge the guest to let them know the bartender will be right with them.
- Learn guests' names, occupations and favorite drinks. This will personalize the guests' experience.
- Serve alcohol responsibly. Should a guest reach the state where the bartender does not feel the guest should drive, supply a taxi. Do not hesitate to ask for management intervention if necessary.
- Perform other duties as directed.
- Report to work on time and in Uniform.

Supportive Functions:

- Take drink and food orders from patrons.
- Suggest menu items and upsell.
- Run food and drinks to guests when ready.
- Perform opening and closing duties each shift.

Bartender is to embrace TM Hospitality culture by: · Help create an energized environment as a participating member of the TM Hospitality staff. · Embrace the TM Hospitality Inc culture striving to exceed guest expectations at every opportunity. · Be the pulse of the building in the know and managing it all. · Be a self-starter always motivated to be their best. · Take pride in the overall look and feel of the hotel assuring cleanliness and conditions are at their peak at all times. · Never walk past a pillow out of place or a piece paper on the ground and instead take the time to make it right. · Contribute comfortable working environment. · Build strong relationships with peers and coworkers to facilitate communication and efficient operation of the hotel. · Illustrate professionalism through positive attitude, spirit and leading by example. · Drive product quality and operate as the "best in class" in their role. · Anticipate customer needs with the ability to change goals and direction quickly. · Must be able to work flexible shifts including weekends, nights and holidays. · General knowledge of the city and attractions to answer guest inquiries. · Use professional brand verbiage. **Required Education & Experience** · High School Diploma, G.E.D or equivalent preferred · Prior experience working in a restaurant preferred. · Prior experience bartending. · Basic knowledge of beer, wine and spirits, and familiarity with standard drink recipes. · Must maintain an applicable state health and alcohol compliance card. · Must be able to speak, write, read and understand primary language(s) used in the workplace to communicate with guests, associates and supervisors. **Position Type/Expected Hours of Work** This position regularly requires long hours and can require frequent weekend work. **Travel:** No travel is required for this position. **Physical demands:** The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. This is a job position which spends all the time standing up and walking. Bartenders and servers should be able to:

- Walk and stand during entire shift.
- Continuously reach, bend, lift, carry, stoop and wipe.
- Remain stationary for long periods of time.
- Frequently wash hands.
- Be able to lift up to 75 lbs.
- Be able to manipulate fingers, hands, and arms to cut, measure, pour, serve, carry and wipe.
- Be able to hear and talk.
- Good close and distance vision and ability to adjust focus between the two.

Work environment: This job operates behind the bar and may be working near co-workers. The noise level in the work environment can be loud. Hazards may include, but are not limited to, cuts, slipping and tripping. **Work Authorization/Security Clearance** Provide proper information and documentation. **Other Duties** Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice. Job Type: Full-time Pay: \$14.00 per hour Expected hours: 30 – 40 per week Benefits:

- Dental insurance
- Employee discount
- Health insurance
- Paid time off

Shift:

- Evening shift
- Night shift

Work Location: In person

Education & Experience

Must Have

Educational Requirements

Compensation & Other Benefits
